

The Office of International Services(OIS) at Chungbuk National University is looking for a qualified English instructor.

### Position available

- Number: one person
  - ※ OIS may hire two people depending on the situation.
- Contract: September 1, 2019 ~ August 31, 2020(one year)

### Qualifications

- Hold a B.A or higher
- A TESOL or TEFL Certificate is preferred.

### Duties

- You will be required to teach college students non-credit listening speaking, reading and writing at the Office of International Services at Chungbuk National University.
- Mandatory teaching hours: 20 hours a week

### Salaries and Benefits

- Salary: 2,049,670 won per month
  - ※ If you have TESOL or TEFL certificate, you can receive an allowance of 100,000 won per month.
- Settlement fee: 500,000 won
- Severance pay provided at the completion of one year contract
- Overtime payment: 30,000 won per hour

## Required documents

- A copy of diploma and transcript from an accredited University
- A copy of passport & ARC
- Resume
- Cover letter
- Reference letter (Optional)
  - ※ The successful applicants will be required to submit Original diplomas and record of criminal background check.

## Recruitment process

Process	Date
Document submission	July 10, 2019 ~ July 24, 2019
Announcement of the successful applicants of the 1 <sup>st</sup> process	July 31, 2019
Interview	August 5, 2019
Announcement of the successful applicants of the 2 <sup>nd</sup> process	August 9, 2019

※ The successful applicants of each process will be reported individually.

## Contact Info.

- Mail/E-mail applications will be accepted.
  - **Mailing Address:**  
Office of International Services, Chungbuk National University  
Chungdae-ro 1 Seowon-Gu, Cheongju Chungbuk 28644, Korea
  - **E-mail:** [sjjeong@cbnu.ac.kr](mailto:sjjeong@cbnu.ac.kr)
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